

North Park Learning Group

ENGAGE THE BRAIN'S
HOMESCHOOL HYBRID



Learning with North Park Learning Group

OFFERING ACADEMICALLY FOCUSED
AND ENGAGING CLASSES

2023-2024

WELCOME PACKET



General Information

Welcome to North Park Learning Group, a hybrid homeschool program that allows students ages 7 - 14 to love learning, enjoy working together, and take time to explore their curiosities. These small group classes are designed for all learners to find their strengths, step out, and grow in their areas of need.

Tuition and Fees

Full-Time (T, W, Th 9:00 - 2:00) \$7,720

Part-Time (T, Th 9:00 - 2:00) \$6,700

Wednesdays Only (9:00 - 2:00) \$2,800

Additional Learning Support Packages

Max-Out Mondays - Small group instruction for foundational skills in reading, writing, and math (Mondays 9:00 - 12:00) \$2,250

Early Bird Support- come early, hang with friends, get your homework done, get assistance from specialists - 8:15-9:00 T, W, Th \$1,500 (billed annually) or \$15/occasional drop-off rate.

Curriculum Development - We will provide a customized curriculum to keep your student engaged and learning on Mondays & Fridays. Includes lesson plans for reading, math, writing, and a monthly thematic project/study based on history, literature, or science. \$2,200 (billed annually)

Specialized Individual Intervention - ideal for targeted remediation in reading (Orton-Gillingham), writing, math, or executive functioning -- 8:15 - 9:00 AM OR 2:00-2:45 -- T, W, Th -- \$63 for each 45-minute session. The student must be a full-time student to receive the discounted rate. Part-time NPLG students will be billed at the typical Engage the Brain rate.

NPLG Program Hours

Tuesdays, Wednesdays, and Thursdays

9:00 AM - 2:00 PM

Students participating in Early Bird support can arrive at 8:15 AM.

Max-Out Mondays - 9:00 AM - 12:00 PM

Programming

Foundations and Connections Group for Ages 7 - 10

Advanced/Middle School for Ages 11 - 14

(T/Th grouping is based on academic ability. Wednesday grouping is typically based on age.)

Arrival and Dismissal

Please arrive at 9:00 AM and pick up at 2:00 PM.

North Park Learning Group students should enter using the patio entrance on the left side of the building.

Being Smart and Safe

See Health & Wellness Protocols

Who's Who

Jennifer Disch, Ed.S. ET/P, owner/founder Engage the Brain

Hannah Hartman, NPLG Co-director

Laura Mulconrey, NPLG Co-director

Libby Couch, Learning Specialist

Amanda Mauger, Learning Specialist

Courtney Tobias, Learning Specialist

Jenna Baaske, Learning Specialist

Jennifer Grussaute, Office Manager

Lori Braciak, Bookkeeper



NPLG Calendar

Class Key Dates



August 10th (Thursday) - First Day of Classes



November 21st - 23rd (Tuesday - Thursday) - Thanksgiving Break



December 25th - January 8th (Monday - Monday) - Winter Break



March 18th - 21st (Monday - Thursday) - Spring Break

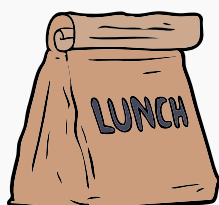


May 23rd (Thursday) - Last Day of Classes



To Bring Daily

- Snack & Water Bottle
- Packed Lunch
- Sweatshirt or Jacket
- Completed Class Work
- Advanced Students - Laptop or Tablet with Keyboard





Class Schedule

Time to Love Learning!

Tuesday & Thursday Classes

Intermediate Classes

Time	Class	Teacher
9:00-9:30	Morning Meeting	Ms. Hannah and Ms. Laura
9:30-9:45	Snack/Break	Ms. Hannah and Ms. Laura
9:45-10:45	Phonics or Literature	Ms. Laura or Ms. Hannah
10:45-11:45	Phonics or Literature	Ms. Laura or Ms. Hannah
11:45-12:15	Lunch	Ms. Hannah and Ms. Laura
12:15-1:00	Math	Ms. Laura and Ms. Libby
1:00-2:00	Writing	Ms. Laura and Ms. Jenna

Advanced Classes

Time	Class	Teacher
9:00-9:30	Morning Meeting	Ms. Amanda and Ms. Courtney
9:30-10:30	Math	Ms. Amanda and Ms. Courtney
10:30-10:45	Snack/Break	Ms. Amanda and Ms. Courtney
10:45-12:00	Writing	Ms. Amanda and Ms. Courtney
12:00-12:30	Lunch	Ms. Hannah
12:30-2:00	Literature	Ms. Hannah

Wednesday Classes

Time	Class	Teacher
9:00-9:15	Arrival	Ms. Jenna, Ms. Laura, Ms. Libby
9:15-10:30	Art/Science/Social Studies	Ms. Jenna, Ms. Laura, Ms. Libby
10:30-10:45	Snack/Break	Ms. Jenna, Ms. Laura, Ms. Libby
10:45-12:00	Art/Science/Social Studies	Ms. Jenna, Ms. Laura, Ms. Libby
12:00-12:30	Lunch	Ms. Jenna, Ms. Laura, Ms. Libby
12:30-1:45	Art/Science/Social Studies	Ms. Jenna, Ms. Laura, Ms. Libby
1:45-2:00	Tidy Up/Pack Up	Ms. Jenna, Ms. Laura, Ms. Libby



Procedures & Expectations

Doing it Right!

Expectations

Students are expected to be ready to learn and to show respect to classmates and teachers. Students who are ready to learn are willing to participate and to work to complete assigned tasks. Students who are showing respect are treating others with kindness and consideration. Students should bring any work that is due to class. They should also **bring a packed lunch, water bottle, and snack**. Water is available for refilling water bottles. Lunches that do not need to be heated are encouraged, as access to a microwave may not always be available. Students may bring cell phones to school, but they must remain on silent and will not be used during the school day unless there is an emergency.

Given the negative impact absences and repeated tardiness can have on a student's overall academic achievement, we ask that parents avoid tardiness of 15 or more minutes when possible. Due to the nature of our shortened in-person class time, we ask that parents limit student absences on school days. Excessive absences will affect your student's learning and may impact their enrollment eligibility for the following year. Please let your teachers know about any expected absences in advance.

North Park Learning Group does not have a dress code, but it is recommended that students wear shoes and clothes that are appropriate for playing outside during lunchtime. On Wednesdays, students will have art class and may bring a change of clothes.

Homework

Students will be given work to complete at home in some classes. Homework policy will vary by teacher. Students should complete all homework in a timely manner. Please ask your teacher if you have questions or need assistance with homework.

Procedures

Students are expected to arrive on time and put their lunch and any supplies away. Class begins at **9:00**. Students may arrive beginning at 8:55. The door will remain locked until 8:55, so please do not leave students unattended before that time. Students will be given a brain break approximately every 45 minutes.

Students will follow all safety measures to prevent the spread of illness. At lunchtime, students will wash their hands before eating. After students finish eating, they may play. Students will be asked to wash or sanitize their hands when returning to class from lunch.

If there is inclement weather, students will move to the side of the classroom that is away from windows and doors.

Each class will have procedures and expectations for clean-up time. Students are expected to work together for tidying the room at the end of the day. This may include pushing chairs in, wiping down tables, putting materials and books away, and other tasks.

Before dismissal, students will collect any assigned work and their supplies and will be ready to dismiss at 2:00. The teachers will bring the students to the front for pickup. Parents may meet students near the front door. Please contact the dismissing teacher if you are running late for pickup.



In-Person Learning

Being Safe and Healthy in our Community

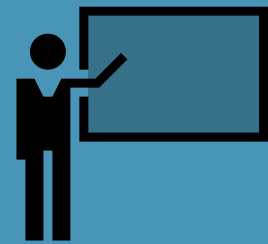
Key Health & Wellness Protocols



Hand
washing &
Sanitizing



"High touch"
surfaces
sanitized daily



Shared
spaces
disinfected
daily

Sickness policy

Please keep your child home if they are feeling sick, or have symptoms of sickness. Students can return to school after being fever-free for 24 hours. A student who becomes ill at school needs to be picked up as soon as possible.



Supply List

What to Bring to NPLG

Please have your student bring the following on the first day of class:

All Full Time and Tuesday/Thursday Students:

- - 1 pair of scissors (labeled with student name)
- - 1 personal pencil sharpener (labeled with student name)
 - 1 pack of pencils
 - 1 canister of disinfectant wipes
 - 1 pack dry erase markers
- 1 large pack Frixion brand erasable pens
- 1 bottle liquid antibacterial soap
- 1 roll of paper towels

Boys:

- 1 bottle of hand sanitizer
- 1 box of tissues

Girls:

- 1 gallon sized zip lock bags
- 1 pack of highlighters

Advanced Students:

in addition to the above supplies, please bring:

- A device, such as a laptop or a tablet with a keyboard for writing class
 - 1 pack of index cards
 - 1 pack wide-ruled notebook paper
 - 1 pack of white out tape
- 1 dry-erase eraser (small size preferred)
- 1 pack of colored pencils

Students enrolled in Wednesday art class:

- Watercolor paints (if student wants their own palette)
- 1 pack of True Ray brand 12x20 construction paper
- OR 1 pack of large water color paper (larger than 9x12)
- 1 pack of "fun" crayons (neon, metallic, glitter, scented, etc.)
- 2 pack of Elmer's brand glue sticks
- 1 pack of Post-It notes
- 1 large pack of flair pens
- 1 black Sharpie brand marker



Learning Group Classes

North Park Learning Group @ Engage the Brain
Team Leader: Hannah Hartman

Social Setting... Kindness First... Exploring Curiosities... Working Together... Love of Learning...

Contact Information

Hannah Hartman

NPLG Co-Director

email: hannah.hartman@engagethebrain.org

phone/text: (407) 497-1214

Laura Mulconrey

NPLG Co-Director

email: laura.mulconrey@engagethebrain.org

phone/text: (781)-588-2336

Jenn Grussaute

Office Manager

email: jennifer.grussaute@engagethebrain.org

Lori Braciak

Bookkeeper

email: lori.braciak@engagethebrain.org

Jennifer Disch

EiB Director

email: jennifer.disch@engagethebrain.org

phone/text: (407) 310 - 9583

General Information

website: www.engagethebrain.org

email: info@engagethebrain.org

office direct number (voice): (407) 636-9281





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Financial Policies

- 1. Responsibility for Payment of Tuition and Fees:** The Financial Agreement with North Park Learning Group at EtB is for the entire school year. The parent(s) or legal guardian(s) who sign the Financial Agreement for the school year is fully responsible for paying all fees according to the established payment schedules all fees according to the established payment schedules of EtB. Parties who agree to share responsibility for fees must all sign a Financial Agreement and a Withdrawal Policy Agreement. Parents are responsible for paying tuition, finance, and other applicable fees.
- 2. Withdrawals:** If a family decides to withdraw from EtB's NPLG, they must notify EtB no later than July 15, 2023, for the 2023/2024 school year. If you withdraw your student any time after this date, you are committed to the entire tuition and fees, regardless of circumstances (i.e., any personal decision). You will be responsible for the balance of the annual tuition and fees. Any enrollment changes (after July 15) may result in an enrollment fee charge of up to \$500, depending on the status change.
- 3. School Dismissal:** If the administration dismisses a student for any reason, the tuition for the remainder of the current year and any outstanding fees are due in full.
- 4. Condition of Attendance:** A child may not be admitted to class on the first day of school unless the payments are current and paid. Students may be denied admission to class when an account is 30 days or more in arrears.
- 5. Vacation, Holidays, Illnesses:** Tuition and other fee credits are unavailable for vacation, holidays, or illnesses.
- 6. Multiple Child Discounts:** A \$100 sibling discount is taken off tuition for the second and each additional child from the same family registering for the Intermediate or Advanced Programs. For the discount to apply, all children must be legal dependents of the same person.
- 7. Payment Plan:**
Deposit: \$500 per student is due at the time of registration. The non-refundable deposit will be applied to the tuition.
Semester Plan: Tuition will be made in two separate payments. The first payment is due July 15, and the second on December 15. Semester payments will include a \$60 finance fee with both payments.
Monthly Plan: Tuition will be made in 10 separate payments. The first payment is due July 15 and reoccurs each month on the 15th (July - April). Monthly payments will include a \$15 finance fee with each of the ten payments.

All FES-UA families must approve invoices within three (3) days of receipt.

All checks should be payable to Engage the Brain. Any check returned to EtB for non-sufficient funds will have a \$30 fee assessed to your account.

Credit cards are accepted with a 3.0% processing fee.

8. Other Variable Charges: Various fees and tuition may occur during the school year. These fees may be related to extra activities, additional curricula planning/designing (by parent election), or late pick-up. These fees will be added to your accounts and charged with the following month's charges. and charged with the following month's charges.

9. Referral Incentives: Refer a family, receive \$100. New families must enroll in NPLG part-time or full-time programming. We appreciate your support. Referrals are limited to one referring family. Referrals must be made in writing. Thank you.

North Park Learning Group

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Learning Happens

MAX OUT MONDAY
9:00- 12:00

NPLG
TUESDAYS
WEDNESDAYS
THURSDAYS
9:00 - 2:00

ENGAGE THE BRAIN OFFICE
620 NORTH WYMORE ROAD, SUITE 240
MAITLAND
407.636.9281

WWW.ENGAGETHEBRAIN.ORG
INFO@ENGAGETHEBRAIN.ORG





Parent and School Responsibilities

Parent Responsibilities

- Register with the county as a homeschooler or register with an umbrella school
- If registering with the county: complete yearly portfolio review/evaluation or standardized test
- Provide additional instruction in language arts, writing, phonics (for intermediate students), math, science, and social studies
- Provide instruction on home days (Mondays and Fridays) - Parents should provide 40% of instruction (if full time), 60% of the instruction (if Tuesday/Thursday), or 80% of the instruction (if Wednesday only)

School Responsibilities

- Provide 40% of instruction (if Tuesday/Thursday), 60% of instruction (if full time), or 20% of instruction (if Wednesday only)
- Provide and grade homework for literature, phonics, math, and social studies/science (middle school)
- Provide regular assessments and progress monitoring
- Provide twice a year progress notes

Parent signature

Date